
Report to: Corporate Scrutiny Committee

Date: 11 March 2022

Subject: **Business Planning, Budget and Funding Priorities**

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1. Purpose of this report

- 1.1 To provide an overview of progress on the 2022/23 business plans.
- 1.2 To provide report on performance against the current Combined Authority's 2021/22 Corporate Key Performance Indicators.

2. Information

Budget

- 2.1 Members have held a number of sessions to consider aspects of the Combined Authority's proposed budget for 2022/23. The revenue budget, transport levy and indicative capital budget were approved at the Combined Authority meeting of 3 February 2022 and the full papers are available [here](#). Ongoing monitoring of budget expenditure will be undertaken by the Finance, Resources and Corporate Committee and the Governance and Audit Committee.

Business Planning

- 2.2 The annual budget should be set in the context of the priorities and activities identified in the business planning process. Work has been undertaken to produce a detailed business plan for the Combined Authority for 2022/23, which sets out how services will deliver value for money and meet the key objectives of the Combined Authority and its partners.
- 2.3 **Appendix 1** sets out the draft overarching corporate plan for the organisation, supported by a draft summary business plan for each of the Combined Authority's directorates. These plans set out the priorities and objectives for the coming year. Following initial endorsement at the Combined Authority meeting on 3 February, the business plans have been refined further to ensure

that equality, diversity and inclusion implications are fully embedded within the plans to achieve the best outcomes for the people, communities and businesses of West Yorkshire. This is in line with the Combined Authority's EDI vision, statement and framework to meet the standards set out in the Local Government Equality Framework.

- 2.4 Work has also been ongoing, guided by the Finance, Resources and Corporate Committee, to review the organisation's corporate priorities to ensure they are fit for purpose and reflect the Combined Authority's expanded remit. This work includes a comprehensive consultation with combined authority staff to enable them feed into, and to shape the new priorities. The comprehensive consultation opened for internal all staff participation on 25 January 2022, providing feedback through an online form and at Directorate meetings. The consultation material asks staff to consider in detail the connection between their role and the proposed priorities, the language used and the overall proposal for a mission for the organisation. A verbal update on the outcome of the consultation will be provided in the meeting to enable the Committee to consider the proposed way forward.

Key Performance Indicators

- 2.5 A key mechanism through which Combined Authority performance is monitored on an ongoing basis is through the corporate Key Performance Indicators. The 2021/22 KPIs were agreed at the Finance, Resources and Corporate Committee on 8 September 2021. These strategic KPIs are intended to provide a summary level overview of organisational performance against overarching corporate objectives. They therefore measure the specific contribution of the Combined Authority to achieving these corporate objectives through its day-to-day activities, rather than measuring wider performance against shared regional ambitions. An updated snapshot of performance to date is provided in **Appendix 2**.
- 2.7 The 2022/23 KPIs are currently being developed to correlate to the priorities identified in the Combined Authority business plan. These will be designed to be robust and stretching targets, which focus on improving performance against the organisation's key objectives. Equality, diversity and inclusion will be a golden thread throughout and the proposed list will be brought to the April Finance, Resources and Corporate Committee for endorsement. The Committee may wish to consider these at a future meeting.

3. Tackling the Climate Emergency Implications

- 3.1 There are no climate emergency implications directly arising from this report.

4. Inclusive Growth Implications

- 4.1 There are no inclusive growth implications directly arising from this report.

5. Equality and Diversity Implications

5.1 There are no equality and diversity implications directly arising from this report.

6. Financial Implications

6.1 There are no financial implications directly arising from this report.

7. Legal Implications

7.1 There are no legal implications directly arising from this report.

8. Staffing Implications

8.1 There are no staffing implications directly arising from this report.

9. External Consultees

9.1 No external consultations have been undertaken.

10. Recommendations

10.1 To consider the draft business plans for 2022/23 and the work underway on key performance indicators.

11. Background Documents

None.

12. Appendices

Appendix 1 – 2022/23 Business Plans

Appendix 2 – Corporate Performance Snapshot Report